

The Board of Education of the Borough of North Caldwell in the County of Essex, New Jersey, convened in public session on June 14, 2011, in the cafeteria of the Grandview School, Hamilton Drive East, North Caldwell, NJ, at 6:10 p.m.

Mr. Victor Hayek, Business Administrator, indicated that in compliance with the Open Public Meetings Act, notice of this meeting had been properly advertised and the agenda had been posted at the appropriate locations.

Roll call by the Business Administrator:

Present: Mr. Steven Hadley, President
 Mrs. Mary Wojtowicz, Vice President
 Mr. Robert Projansky
 Mrs. Valerie Buccino

Absent: Mr. Robert Kessler

Also Present: Dr. Linda Freda, Superintendent
 Mr. Victor Hayek, Business Administrator/Board Secretary
 Mr. Wayne Demikoff, District Accountant
 Mr. Chris Checchetto, Principal

RECOGNITION

- Battle of the Books students were recognized by Mr. Hadley and Mr. Checchetto.

PRESIDENT'S REPORT

- Mr. Hadley acknowledged the success of field day and how curriculum includes more than just the classroom experience.

SUPERINTENDENT'S REPORT

- Dr. Freda thanked Mrs. Gareffa and Mrs. Arena for their work with the students for the Battle of Books competition. She acknowledged the fifth grade Battle of the Books winners who defeated Essex Fells.
- Dr. Freda said graduation and moving up ceremonies are coming up this week.
- Dr. Freda thanked everyone who helped out with field day.

Mr. Checchetto then spoke about field day and the activities enjoyed.

GENERAL RESOLUTIONS

- G1. RESOLVED** that the Board of Education approve the contract with **Bergen County Special Services-Educational Enterprises**, for student #8003780, for two (2) - two (2) hour Professional Development sessions for the 2011-2012 school year at \$138.00 per hour.

Moved: Mrs. Wojtowicz Seconded: Mr. Projansky

Yes: 4 No: 0

- G2. RESOLVED** that the Board of Education approve **Bollinger Fowler Insurance** to provide the availability of voluntary Student Accident Insurance for the 2011-2012 school year, as follows:

Schoolltime \$26.00

24-Hour \$89.00

Moved: Mrs. Wojtowicz Seconded: Mr. Projansky

Yes: 4 No: 0

- G3. RESOLVED** that the Board of Education approve the contract with **Lake Drive Program** effective for the 2011-2012 school year for **student #8003895** for the following services:

1hr of educational support 4 x year @ 126.00/hr

1 hour of Professional Development/Faculty training @ \$126.00/hr

Moved: Mrs. Wojtowicz Seconded: Mr. Projansky

Yes: 4 No: 0

- G4. RESOLVED** that the Board of Education approve the contract with **Lake Drive Program** effective for the 2011-2012 school year for **student #8003536** for the following services:

1hr of educational support 4 x year @ 126.00 /hr

2 hrs of Professional Development/Faculty training @ \$126.00/hr

Moved: Mrs. Wojtowicz Seconded: Mr. Projansky

Yes: 4 No: 0

- G5. RESOLVED** that the Board of Education approve the contract with **Lake Drive Program** effective for the 2011-2012 school year for **student #8003506** for the following services:

2hrs per month of educational support @ 126.00 /hr
1 hr of audiological services 4x year @ \$150.00/ hr
2 hrs of Professional Development/Faculty training @ \$126.00/hr

Moved: Mrs. Wojtowicz Seconded: Mr. Projansky

Yes: 4 No: 0

- G6. RESOLVED** that the Board of Education approve the contract with **Lake Drive Program** effective for the 2011-2012 school year for **student #8003067** for the following services:

1hr of educational support 4 x year @ 126.00/hr
2 hrs of Professional Development/Faculty training @ \$126.00/hr

Moved: Mrs. Wojtowicz Seconded: Mr. Projansky

Yes: 4 No: 0

- G7. RESOLVED** that the Board of Education approve the contract with **Lake Drive Program** effective for the 2011-2012 school year for **student #670** for the following services:

2hrs per month of educational support @ 126.00/ hr
1 hr of audiological services 4x year @ \$150.00/ hr
2 hrs of Professional Development/Faculty training @ \$126.00/hr

Moved: Mrs. Wojtowicz Seconded: Mr. Projansky

Yes: 4 No: 0

- G8. RESOLVED** that the Board of Education approve the contract with **Lake Drive Program** effective for the 2011-2012 school year for **student #8003344** for the following services:

1hr of educational support 4 x year @ 126.00/hr
2 hrs of Professional Development/Faculty training @ \$126.00/hr

Moved: Mrs. Wojtowicz Seconded: Mr. Projansky

Yes: 4 No: 0

G9. RESOLVED that the Board of Education approve the firm **Rullo & Juillet Associates, Inc.** as Right-to-Know, PEOSH Hazard Communication Standard and AHERA consultants for the 2011-2012 school year at the following fees:

- Right-to-Know/PEOSH Compliance \$1,720
- Filing State Surveys \$ 160
- Two (2) Periodic Surveillances \$ 410
- Total \$2,290

Moved: Mrs. Wojtowicz Seconded: Mr. Projansky

Yes: 4 No: 0

G10. RESOLVED that the Board of Education approve the facilities use form submitted by **The North Caldwell PTO/NCPE.**

Moved: Mrs. Wojtowicz Seconded: Mr. Projansky

Yes: 4 No: 0

G11. RESOLVED that the Board of Education approve the facilities use form submitted by **The Borough of North Caldwell Recreation Department.**

Moved: Mrs. Wojtowicz Seconded: Mr. Projansky

Yes: 4 No: 0

G12. RESOLVED that the Board of Education approve **Wellness & Rehabilitation** to provide up to 11 hrs per week of occupational therapy services during the extended school year program from June 27, 2011 to July 21, 2011 at a rate of \$75.00 per hour.

Moved: Mrs. Wojtowicz Seconded: Mr. Projansky

Yes: 4 No: 0

G13. RESOLVED that the Board of Education approve the Shared Services Agreement Technology Support Services between the North Caldwell Board of Education and the Roseland Board of Education effective July 1, 2011 and ending June 30, 2012.

Moved: Mrs. Wojtowicz Seconded: Mr. Projansky

Yes: 4 No: 0

G14. RESOLVED that the Board of Education approve the facilities use form submitted by **James R. Whitney**.

Moved: Mrs. Wojtowicz Seconded: Mr. Projansky

Yes: 4 No: 0

G15. RESOLVED that the Board of Education approve **Policy #1140, Affirmative Action Policy**, at first reading.

Moved: Mrs. Wojtowicz Seconded: Mr. Projansky

Yes: 4 No: 0

G16. RESOLVED that the Board of Education approve **Regulation #1530, Equal Employment Opportunity Compliant Procedure**, at first reading.

Moved: Mrs. Wojtowicz Seconded: Mr. Projansky

Yes: 4 No: 0

G17. RESOLVED that the Board of Education approve **Policy #1530, Equal Employment Opportunities** at first reading.

Moved: Mrs. Wojtowicz Seconded: Mr. Projansky

Yes: 4 No: 0

G18. RESOLVED that the Board of Education approve **Policy #2132, School District Goals and Objectives** at first reading.

Moved: Mrs. Wojtowicz Seconded: Mr. Projansky

Yes: 4 No: 0

G19. RESOLVED that the Board of Education approve **Regulation #1550, Affirmative Action Program for Employment and Contract Practices [Employment Practices Plan] Compliant Procedure** at first reading.

Moved: Mrs. Wojtowicz Seconded: Mr. Projansky

Yes: 4 No: 0

G20. RESOLVED that the Board of Education approve **Policy #1230, Superintendent's Duties** at first reading.

Moved: Mrs. Wojtowicz Seconded: Mr. Projansky

Yes: 4 No: 0

G21. RESOLVED that the Board of Education approve **Policy #1522, School-Level Planning** at first reading.

Moved: Mrs. Wojtowicz Seconded: Mr. Projansky

Yes: 4 No: 0

G22. RESOLVED that the Board of Education approve **Policy #1523, Comprehensive Plan** at first reading.

Moved: Mrs. Wojtowicz Seconded: Mr. Projansky

Yes: 4 No: 0

G23. RESOLVED that the Board of Education approve **Policy #1550, Affirmative Action Program for Employment and Contract Practices/Employment Practices Plan** at first reading.

Moved: Mrs. Wojtowicz Seconded: Mr. Projansky

Yes: 4 No: 0

G24. RESOLVED that the Board of Education approve **Policy #2423, Bilingual and ESL Education** at first reading.

Moved: Mrs. Wojtowicz Seconded: Mr. Projansky

Yes: 4 No: 0

G25. RESOLVED that the Board of Education approve **Regulation #2423, Bilingual and ESL Education** at first reading.

Moved: Mrs. Wojtowicz Seconded: Mr. Projansky

Yes: 4 No: 0

G26. RESOLVED that the Board of Education approve **Regulation #3144, Certification of Tenure Charges** at first reading.

Moved: Mrs. Wojtowicz Seconded: Mr. Projansky

Yes: 4 No: 0

G27. RESOLVED that the Board of Education approve **Regulation #5561, Use of Physical Restraint** at first reading.

Moved: Mrs. Wojtowicz Seconded: Mr. Projansky

Yes: 4 No: 0

G28. RESOLVED that the Board of Education approve **Policy #6150, Tuition Income,** at first reading.

Moved: Mrs. Wojtowicz Seconded: Mr. Projansky

Yes: 4 No: 0

G29. RESOLVED that the Board of Education approve **Policy #6311, Contracts for Goods or Services Funded by Federal Grants,** at first reading.

Moved: Mrs. Wojtowicz Seconded: Mr. Projansky

Yes: 4 No: 0

G30. RESOLVED that the Board of Education approve **Policy #6820, Financial Reports** at first reading.

Moved: Mrs. Wojtowicz Seconded: Mr. Projansky

Yes: 4 No: 0

G31. RESOLVED that the Board of Education approve **Regulation #8420, Emergency and Non-Fire Evacuation Plan**, at first reading.

Moved: Mrs. Wojtowicz Seconded: Mr. Projansky

Yes: 4 No: 0

G32. RESOLVED that the Board of Education approve **Regulation #8420.1, Active Shooter**, at first reading.

Moved: Mrs. Wojtowicz Seconded: Mr. Projansky

Yes: 4 No: 0

G33. RESOLVED that the Board of Education approve **Regulation #8420.2, Bomb threats**, at first reading.

Moved: Seconded:

Yes: No:

G34. RESOLVED that the Board of Education approve **Policy #6220, Budget Preparation**, at first reading.

Moved: Mrs. Wojtowicz Seconded: Mr. Projansky

Yes: 4 No: 0

G35. RESOLVED that the Board of Education authorize the Musial Group to begin the boiler replacement work in the Gould Mountain building, and approves **Aerodyne-Redmond Environmental, Inc.**, 845 Rt. 46 East, Clifton, NJ, as the winning bidder for the project in the amount of \$399,000 pending attorney review.

Moved:

Seconded:

Yes:

No:

WITHDRAWN

BUSINESS RESOLUTIONS

- B1. RESOLVED** that the Board of Education approve the **Public and Confidential Minutes of May 18, 2011.**

Moved: Mrs. Wojtowicz Seconded: Mr. Projansky

Yes: 4 No: 0

- B2. RESOLVED** that the Board of Education approve the **May 31, 2011, payroll** in the amount of \$263,607.51.

Moved: Mrs. Wojtowicz Seconded: Mr. Projansky

Yes: 4 No: 0

- B3. RESOLVED** that the Board of Education approve the **May 31, 2011, Hand Check Register** in the amount of \$189,332.03.

Moved: Mrs. Wojtowicz Seconded: Mr. Projansky

Yes: 4 No: 0

- B4. RESOLVED** that the Board of Education approve the **June 8, 2011, Bills and Claims** in the amount of \$218,986.38.

Moved: Mrs. Wojtowicz Seconded: Mr. Projansky

Yes: 4 No: 0

- B5. RESOLVED** that the Board of Education approve **Wayne Demikoff**, effective July 1, 2011, as its purchasing agent, in accordance with New Jersey Administrative Code 18A, authorizing him to award contracts on behalf of the Board of Education that are in aggregate less than 15% of the bid threshold without soliciting competitive quotations, and

BE IT FURTHER RESOLVED, that **Wayne Demikoff** is hereby authorized to seek competitive quotations, when applicable and practicable, in cases where contracts in the aggregate exceed 15% of the bid threshold (currently \$36,000.00) but are less than the bid threshold of \$5,400.

Moved: Mrs. Wojtowicz Seconded: Mr. Projansky

Yes: 4 No: 0

B6. WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31 and NJSA 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the commissioner of Education which permit a Board of Education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by Board Resolution, and

WHEREAS, the North Caldwell Board of Education wishes to transfer unanticipated appropriations from the general fund into a Capital Reserve Account at year end, and

WHEREAS, the North Caldwell Board of Education has determined that an amount not to exceed \$750,000 is available for such purpose of transfers;

NOW THEREFORE BE IT RESOLVED, by the North Caldwell Board of Education that it hereby authorizes the district's School Business Administrator to make these transfers consistent with all applicable laws and regulations.

Moved: Mrs. Wojtowicz Seconded: Mr. Projansky

Yes: 4 No: 0

B7. WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31 and NJSA 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education which permit a Board

| Spring 2011 Reimbursement | | | |
|---------------------------|-----------------------------------|----------------------|-----------------------|
| Name | Course | University | Reimbursement @ .5 |
| Arena, T. | Diagnosis & Assessment in Reading | Dominican University | \$900.00 |
| Carella, K. | Research in Reading | William Paterson | \$900.00 |
| Johannsen, L. | Partnerships with Families | Montclair State | \$900.00 |
| Robles, M. | Partnerships with Families | Montclair State | \$900.00 |
| Wozniak, S. | Curriculum & Instruction | FDU | \$900.00 |

Moved: Mr. Projansky Seconded: Mrs. Buccino

Yes: 4 No: 0

- P2. RESOLVED** that the Board of Education approve eligible tuition reimbursement for college course work for the **2010-2011** school year to the following Support Staff as per Article II F of the collective bargaining agreement.

| Spring 2011 Support Staff Reimbursement | | | |
|---|---|------------|---------------|
| Name | Course | University | Reimbursement |
| Zizzi, K. | Educational Foundations in a Diverse Society | WPU | \$1,250.00 |
| | Understanding School Based Assessment of Diverse Learners | WPU | \$1,250.00 |

Moved: Mr. Projansky Seconded: Mrs. Buccino

Yes: 4 No: 0

- P3. RESOLVED** that the Board of Education approve **Thomas Falco** as Buildings and Grounds Director at a salary of **\$84,990.00** effective July 1, 2011 to June 30, 2012.

Moved: Mr. Projansky Seconded: Mrs. Buccino

Yes: 4 No: 0

- P4. RESOLVED** that the Board of Education approve **Wayne Demikoff** as Interim Business Administrator/Board Secretary at a per diem rate of \$519.00 not to exceed 240 days of work effective July 1, 2011 to June 30, 2012.

Moved: Mr. Projansky Seconded: Mrs. Buccino

Yes: 4 No: 0

- P5. RESOLVED** that the Board of Education approve the following CST members for up to ten (10) hours of CST work at their per diem hourly rate from June 27, 2011 to September 1, 2011.

**Siobhan Susinno
Melissa Kornreich
Tamara Silva
Laura Decker
Joyce Husk**

Moved: Mr. Projansky Seconded: Mrs. Buccino

Yes: 4 No: 0

- P6. RESOLVED** that the Board of Education approve the following teachers for the extended school year programming (June 27 – July 21, 2011) at their hourly per diem rate:

| | |
|---|--|
| Stefanie Wozniak Melissa Robles Laura Johannsen Janice Garthwaite Carrie Braun | Kelly Carella Dawn Laurenzano Christine Gray Eileen Little Leigh Wagner |
|---|--|

Moved: Mr. Projansky Seconded: Mrs. Buccino

Yes: 4 No: 0

- P7. RESOLVED** that the Board of Education approve the following Aides to work in the extended school year program from June 27, 2011 to July 21, 2011 at their hourly per diem rate:

| | |
|---|---|
| Sharon Mottola Ginny Scanlon | Maureen Scandiffio Patty Alicandri |
|---|---|

Christine Fede
Genine DellaValle
Nancy DellaValle

Cindy Householder
Jenna Tobia
Erica Conroy

Moved: Mr. Projansky Seconded: Mrs. Buccino

Yes: 4 No: 0

P8. RESOLVED that the Board of Education approve **Alexa Armstrong** as a Special Education teacher for the 2011-2012 school year at a salary of **\$53,354.00 (MA Step 6)**.

Moved: Mr. Projansky Seconded: Mrs. Buccino

Yes: 4 No: 0

P9. RESOLVED that the Board of Education approve **Lacy Mac Donald** as the Speech and Language Pathologist for the extended school year program (June 27, 2011 to July 21, 2011) at her per diem hourly rate.

Moved: Mr. Projansky Seconded: Mrs. Buccino

Yes: 4 No: 0

P10. RESOLVED that the Board of Education approve **Jeanne Jeffrey** for up to ten (10) days technology work from June 27, 2011 to August 30, 2011.

Moved: Mr. Projansky Seconded: Mrs. Buccino

Yes: 4 No: 0

P11. RESOLVED that the Board of Education approve **Diana Caggiano** as a long term fourth grade Language Arts substitute teacher from September 1, 2011 to November 28, 2011.

Moved: Mr. Projansky Seconded: Mrs. Buccino

Yes: 4 No: 0

P12. RESOLVED that the Board of Education approve the request for Child Rearing Leave as per Article X, Section A of the Collective Bargaining Agreement for **Rosemarie Del Vescovo** effective September 1, 2011- June 30, 2012.

Moved: Mr. Projansky Seconded: Mrs. Buccino
 Yes: 4 No: 0

P13. RESOLVED that the Board of Education approve the following teacher Transfers for the 2011-2012 school year:

| | |
|-----------------|-------------------------------------|
| <u>Teacher</u> | <u>Moved to:</u> |
| Patricia Currie | 2 nd Grade |
| Tara Kanter | 5 th Grade Science |
| Allison Kahan | 5 th Grade Language Arts |

Moved: Mr. Projansky Seconded: Mrs. Buccino
 Yes: 4 No: 0

P14. RESLOVED that the Board of Education approve the Professional Development Workshops/Conferences costs for the following staff:

| Name | Date | Workshop | Cost | Travel |
|--------------|--------------|---------------------|---------|---------|
| Jeffrey, J. | 6/30/2011 | Working with I-PADS | \$95.00 | |
| Williams, K. | 7/26-27/2011 | NJACDA | \$89.00 | \$57.04 |

Moved: Mr. Projansky Seconded: Mrs. Buccino
 Yes: 4 No: 0

P15. RESOLVED that the Board of Education regrettfully accept the retirement of **Donna Algieri** effective June 30, 2011.

Moved: Mr. Projansky Seconded: Mrs. Buccino

Yes: 4 No: 0

P16. RESOLVED that the Board of Education approve pro-rated eligible tuition reimbursement as per Article VI, Section D, of the Collective Bargaining Agreement (reimbursement at the Rutgers 2010 Spring tuition rate of \$600.00 per credit) for the follow individuals:

Summer/Fall 2010/Spring 2011

| Name | Amount |
|---------------|---------------|
| Arena, T. | \$1,170.00 |
| Kahan, A. | \$ 900.00 |
| Wagner, L. | \$ 881.52 |
| Wozniak, S. | \$2,100.00 |
| Cohen, R. | \$ 772.00 |
| Johanssen, L. | \$1,787.77 |
| Carella, K. | \$1,800.00 |
| Robles, M. | \$1,787.77 |
| Zizzi, K. | \$1,800.00 |

Moved: Mr. Projansky Seconded: Mrs. Buccino

Yes: 4 No: 0

P17. RESOLVED that the Board of Education approve **Suzy Giantonio** for up to 48 hours of behavioral consultation at a rate of \$75.00 per hour for the extended summer program from June 27, 2011 to July 21, 2011.

Moved: Mr. Projansky Seconded: Mrs. Buccino

Yes: 4 No: 0

P18. RESOLVED that the Board of Education approve **Greg De Rosa** as a long term fifth grade science substitute teacher.

Moved: Mr. Projansky Seconded: Mrs. Buccino

Yes: 4 No: 0

PUBLIC RECOGNITION

- None

COMMITTEE REPORTS

- Buildings & Grounds
 - * Mrs. Wojtowicz updated the Board on the lighting projects at Grandview.
 - * Proposed Summer projects
 - * Purchase, from savings, of a new truck for snow removal
 - * SOS Grant with the North Caldwell Police Department for School Security Cameras
- Transportation
 - * Mrs. Wojtowicz reported the routes for 2011-2012 are almost complete
- Community Relations
 - * Mrs. Wojtowicz stated the new rates for facilities use begin July 1, 2011

OLD BUSINESS

- None

NEW BUSINESS

- Dr. Freda reported that legislation now requires background checks for Board Members.

The following resolution was called at approximately 7:07 p.m.

RESOLVED that in accordance with section 8 of the Open Public Meetings Act, Chapter 231, Public Law 1975, the Board has the authority to adjourn to closed session to discuss matters pertaining to: legal, personnel, and negotiations. Said matters will be made public upon their disposition.

Moved: Mrs. Wojtowicz Seconded: Mr. Projansky

Yes: 4 No: 0

As there was no further business to discuss, the Board moved to adjourned into confidential session at 7:07 p.m.

Respectfully Submitted,

Victor Hayek,
Business Administrator